Cutthorpe Wraparound Care
School Hill, Cutthorpe
Chesterfield
Derbyshire S42 7AS
Tel: 01246 234585
www.cutthorpe.com
email:info@cutthorpe.derbyshire.sch.uk

Contract with Parents

Child's Name ……. Start Date …….

Session times: Breakfast Club from 7.45am until 8.45am – After School Club 3.15pm – 5.30pm

Please tick to indicate days required:	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast 7.45am – 8.45am - £5.50					
Afterschool up to 4pm - £5.50					
Afterschool up until 5.30pm - £9.50					
I require flexible/occassional sessions only which will be booked with school in advance. Please tick if required.					

BEFORE AND AFTER SCHOOL CLUB CONTRACT

This contract ("Contract") is entered into between CWC (referred to as "the Club") and the undersigned parent(s) or legal guardian(s) (referred to as "Parent(s)") for the participation of their child/children (referred to as "Child/Children") in the before and after school club. The terms and conditions of this Contract are as follows:

Club Details:
a. Club Name: Cutthorpe Wraparound Club Before and After School Club
b. Club Supervisor: Mr. Dowse
c. Operational Hours:
Before School: 7.45am – 8.45am (Cost £5.50 per session)
After School: 3.15pm - 4.00pm (Cost: £5.50 per session)
After 4.00pm: £9.50 (Cost per session)

Fees and Payments:
a. The before and after school club sessions are charged at a rate of £7.00 per session before 8am, after 8am and £5.50 until 4pm, after 4pm, then the session will be charged at £9.50. Any child not collected by 5.40pm will be charged a late collection fee of £15 per 30 minutes.
b. Payments are due by the 1st day of the following month, and the Club requires prompt payment to ensure continued participation. Regular booked session Invoices will be mailed out to parents on the 25th of each month unless this falls on a school holiday, if this is the case, the new date is at the discression of the Headteacher.
c. Payments can be made through Parent Mail.
d. Please be aware that failure to settle your account on time may lead to your child losing their place at club.

Attendance and Sign-In/Sign-Out:
a. CWC Leader must ensure a parent or authorized adult signs Child/Children in upon arrival at the before school club and signs them out when picking them up from the after school club.
b. Parents or authorized adult must provide accurate arrival and departure times to ensure proper care and supervision of the Child/Children.
c. If your child is unable to attend the club, you must notify school. Charges will still be applicable for missed sessions, including illness. If sessions are missed due to long term illness, a decision on payment is down to the Headteacher's discretion.
d. The club requires a *minimum* of 24hrs notice to cancel sessions for reasons such as holidays, appointments etc.

Conduct and Discipline:

a. The Club expects all Child/Children to adhere to the code of conduct and behavioral expectations outlined by the school.
b. In the event of repeated behavioral issues, the Club reserves the right to take appropriate disciplinary action, including suspension or termination of the Child/Children's participation.
c. Parents will be notified of any disciplinary actions taken and are expected to support the Club in addressing and resolving any behavioral concerns.

Health and Safety:

a. The Club will make every reasonable effort to ensure the health and safety of the Child/Children during club hours.
b. Parents must inform the Club of any medical conditions, allergies, or other pertinent information regarding the Child/Children's health and well-being.
c. In case of a medical emergency, the Club will take appropriate action to secure necessary medical treatment. Parents will be notified immediately.

Communication:

a. The Club will maintain open and regular communication with Parents regarding club activities, updates, and any other relevant information.
b. Parents are encouraged to provide feedback, suggestions, or concerns to the Club, which will be taken into consideration for continuous improvement.

Termination:

a. Either party may terminate this Contract with a written notice of 14 days.
b. Termination of the Contract does not exempt Parents from their financial obligations for services provided up to the termination date.

By signing below, the Parent(s) agree to the terms and conditions outlined in this Contract and acknowledge that they have read and understood all its provisions.

Signature of Parent(s) or Legal Guardian(s):……..

Date:……